

Ellisfield Parish Council

Clerk to the Council – Mrs Julie Russell

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NOTICE OF MEETING

To: **Members of Ellisfield Parish Council**

7th January 2026

You are summoned to attend the ordinary meeting of Ellisfield Parish Council for the transaction of business as set in the agenda below on **Monday 12th January 2026 at 7pm** to be held at **The Memorial Hall, Ellisfield.**

Julie Russell

Julie Russell, Clerk to the Council

Prior to the commencement of the Parish Council meeting there will be an opportunity for residents to ask questions or make statements regarding any matter on the agenda.

AGENDA

260101	Cllr Paul Harvey To update councillors and residents on the local plan, the local government reorganisation and other matters
260102	Apologies To receive and accept apologies for absence
260103	Declarations of Interest To receive and note any declarations of pecuniary interest relevant to the agenda
260104	Minutes To approve as a correct record the minutes of the Ellisfield Parish Council meeting held on 17 th November 2025
260105	Reports To receive reports from the following: i. Chairman of the Parish Council ii. Parish Clerk / RFO iii. HCC Councillor iv. Allotments (Cllr Rule) v. Burial Ground (Cllr Rule) vi. Ellisfield Volunteer Group (Cllr Swanston) vii. Footpaths (Cllr Holme) viii. Welcome Packs (Cllr Guinness / Cllr Alexander) ix. Flood defences (Cllr Alexander / Cllr Swanston) x. Residents' List (inc. GDPR requirements) (Clerk / all)
260106	Planning matters i. Planning applications To receive any late-arising planning applications ii. Planning decision notices To receive any planning decision notices iii. Planning Appeals a. Update on Coopers Farm Barn, Bell Lane, Ellisfield. b. Any new planning appeals iv. BDBC Local Plan Update To receive any updates v. STaNHd update To receive and update, if available
260107	Projects To receive an update on the agreed projects for the Parish: i. Village Signage (Cllr Alexander) ii. History of Ellisfield (Cllr Haas/Cllr Guinness)

	<p>iii. Speed Indicator Device (inc. correspondence from Crime Commissioner) (Cllr Swanston)</p> <p>iv. Noticeboard replacement (Cllr Alexander)</p> <p>v. Bus shelter (Cllr Alexander)</p>
260108	<p>Budget and Precept</p> <p>i. To approve the precept request for 2026/27</p> <p>ii. To approve the budget for 2026/27</p> <p>iii. To agree any communication strategy for this</p>
260109	<p>Financial Matters</p> <p>i. To retrospectively approve and sign the authorised Requests for Payments for November and December 2025</p> <p>ii. To approve and sign the Income & Expenditure statements for November and December 2025</p> <p>iii. To note and agree the current financial situation and the reconciliation of the bank balance as of 31st December 2025</p> <p>iv. To update on additional bank signatories for the Lloyds account</p> <p>v. To consider expenditure on GDPR training for Clerk</p> <p>vi. To approve calculations for the inflationary pay increase or the Clerk</p>
260110	<p>Other Village matters</p> <p>i. Bell Lane post box To receive an update</p> <p>ii. Village Hall Trees To receive an update</p> <p>iii. Cemetery grounds To agree options for mole control</p> <p>iv. College Lane SEN transformer To receive an update</p>
260111	Email system migration To update Councillors
251112	Correspondence To note any new correspondence
251113	LGR Consultation To agree EPC response to be submitted
251114	Date of Next Meeting To confirm date of next meeting as 16 th March and agree any items for the agenda