

ELLISFIELD PARISH COUNCIL

The Minutes of the ordinary meeting of **ELLISFIELD PARISH COUNCIL**, which was held on the 24th July 2023 in the Memorial Hall, Ellisfield at 7.00pm

ELLISFIELD PARISH COUNCIL MEMBERS

NAME	ATTENDANCE	APOLOGIES	ABSENT
Cllr Haas	√		
Cllr Rule	√		
Cllr Guinness	√		
Cllr Park-Weir	√		
Cllr Dunse	√		
Cllr Swanston	√		

Also in attendance: Hannah Ford (Clerk), 5 members of the public as well as County Councillor Juliet Henderson (left the meeting at 7.23pm) Borough Councillor Paul Gaskell (arrived at 7.09pm)

Residents attended to raise the issue of the leasing of the lower allotments.

240701

To receive and accept apologies for absence

There were no apologies for absence **RECEIVED**

Apologies were **NOTED** from PCSO Andy Jones and Borough Councillor Diane Taylor.

240702

To receive and note any declarations of pecuniary interest relevant to the agenda

There were no declarations of pecuniary interest relevant to the agenda **RECEIVED**.

240703

To approve as a correct record the minutes of the Ellisfield Parish Council meeting held on 15th June 2023 and extra ordinary meeting held on 7th June 2023

The minutes of the Ellisfield Parish Council meeting held on 15th June 2023 and the extraordinary meeting on the 7th June were **APPROVED** as a correct record.

240704

To receive any reports

County Councillor Juliet Henderson

A written report was received prior to the meeting from County Councillor Juliet Henderson which can be found as Appendix A. She gave a further brief overview of the events in the County.

Borough Councillor Paul Gaskell

His verbal report was noted.

240705 To approve the Requests for Payments for July 2023
The requests for payment as listed in the table below were **APPROVED** for payment.

Payment Requests- July 2023				
From	Item	Invoice Number	Payment Method	Amount
Staff	Salary	July	FPO	494.00
Sovereign	Garage Rental	July	SO	52.52
BDBC	Play area inspections	July	FPO	257.50
Staff	Expenses	April	FPO	15.82
Staff	Expenses	May	FPO	19.52
Staff	Expenses	June	FPO	23.12
Allotment Association	Membership	July	FPO	67.00
Steve Brabbin	Lengthsman Work	Jan/Feb 2023	FPO	1,811.24
Seumas Foster	EVG Expenses	July	FPO	19.57
Total				£2,760.29

240706 To note the current financial situation and the reconciliation of the bank balance
The financial situation and the reconciliation of the bank balance was **NOTED**.
The Financial situation can be found as **Appendix B**.

240707 To consider a request from Victim Support for a grant of £25 under Local Government and Rating Act 1997, s 31
RESOLVED that the grant request from Victim Support for £25 would not be approved.

240708 To approve the amendments to the Burial Ground Scale of Fees
RESOLVED to approve the Burial Ground Scale of Fees as found in Appendix C.

240709 To consider an application for a Memorial Plaque on an existing grave
RESOLVED to approve the application for a Memorial Plaque on an existing grave with the proviso that the plaque needs to be set flush to the ground.

240710 To note the email from Councillor Paul Gaskell regarding Rural Crime
NOTED the email from Councillor Paul Gaskell.

240711 To consider quotes from Solicitors regarding the lease for the lower allotments.
RESOLVED that the existing licence would be issued in its current format with stipulations despite advice that the licence was not fit for purpose in its current format:
The licensee needs to hold public liability insurance.
Imported wood needs to be removed.
The Clerks paper on this matter can be found as Appendix C.

- 240712 To consider the cost of fencing for the Lower Allotments**
RESOLVED not to accept the quote received for £248.99 to fence the Lower Allotments and that to mark the boundary of the land the Parish Council would provide the materials for the tenant to mark the boundary.
- 240713 To consider planning application**
- 240713.01 T/00258/23/TCA**
T1 Ash: fell
Ellisfield Pond
There was no objection to this application.
- 240713.02 23/01701/GPDAG**
Grammarsham Dairy
Notification of proposed change of use of agricultural building and adjacent yard to Class E use (light industrial - E(g)(iii))
There was no objection to this application.
- 240714 To Consider responses to Chairman Haas email dated 16th July 2023 and whether to appeal the decision to approve the Cosmic Roots Music Festival licence**
NOTED Responses from Chairman Haas email.
RESOLVED to not appeal the Cosmic Roots Festival licence.
- 240715 To Confirm the date of the next meeting as 11th September 2023 at 7pm**
The date of the next meeting was confirmed as Monday 11th September at 7pm.

There being no other business the meeting closed at 8.46pm

Appendix A

July 2023 Hampshire County Councillor Update Juliet Henderson Candovers Oakley and Overton Division

Highways Information

Additional Highway Funding

HCC are planning to commit a further £22.5million to support the road repair programme in Hampshire over the next three years.

That will be an injection of £7.5million in each of the 23/24, 24/25 and 25/26 financial years to increase the speed and scope of our road repair schedule.

As part of these new proposals, we have asked the County Council's contractors to relook at how we programme repairs so that when a single repair is made, smaller ones nearby are also filled at the same time. Currently, repair gangs are being asked to focus on the defects that pose the biggest risk, but under our new approach we want to empower and equip teams to fill more potholes in a single visit and help deliver stronger roads today.

The County Council currently spends around £13.5 million on reactive pothole and road defect repairs each year. Under the new proposal, funding would increase by £7.5 million starting in this financial year and across 24/25 and 25/26.

Excluding one-off grants from the Department for Transport and other temporary budget adjustments, this will mean a core annual budget specifically for reactive highway repairs of around £21m through to spring 2026.

The proposal is due to be agreed by Hampshire's Cabinet later this month.

Cancellation of Scheduled Work

If you wonder why sometimes work is advertised, (either in the lists for the week ahead on a Sunday, or using the yellow signs on the roadside), but doesn't then happen. The examples below explain one of the reasons why.

The teams carrying our road repairs are those who also respond to emergencies. So, sometimes, as in the case of the potholes on Romsey Road at Carters Clay for example, they are called away to other emergency jobs and the work has to be re-scheduled.

Reporting Highway Problems

Links to report road issues are here:

Potholes:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

When reporting an issue, you'll be sent an email confirming a reference number for the report. If you would like me to follow this up for you then do, please forward that message to me and I will chase for you

Hampshire County Council Budget Consultation

Balancing the books is vital for any business or organization. That's no different for Hampshire County Council and it is a challenge that all local councils face. Hampshire is not 'facing bankruptcy' as the press and others have recently suggested. It is important though for the Council to manage its resources appropriately. We must ensure that we both continue to meet our statutory duties to the County's residents, not least those who are most vulnerable, while also ensuring we do so within our budget.

Managing that balance is ever more challenging and, without substantial help from Central Government, it could become impossible to achieve in three years' time. It is therefore important that we continue to look at the services the County Council provides and consider what savings could be made by doing things differently. Therefore, HCC has launched a consultation looking at all of our services. This considers those that we must provide by law, and more importantly those that we provide for which there is no statutory requirement.

It is NOT the case that all these proposals will be implemented. It is vital though that we understand better what is important to you, our residents and how the huge changes we have seen over the last few years, not least as a result of the pandemic, might impact your view of the services the County Council provides. This consultation will enable us to produce our vision for how the County Council can operate best to help you over the next few years, while also living within our means. Please let us know what you think. You have until July 23rd to have your say.

The information pack explaining the consultation in detail is here:

<https://documents.hants.gov.uk/.../2023-Hampshire-Budget...>

You can submit your response here:

<https://hampshirecc.welcomesyourfeedback.net/s/budget23>

Improving Recycling and Reuse at the Household Waste Recycling Centres

From July residents are being asked to separate their waste ahead of a visit to a Household Waste Recycling Centre (HWRC) to reuse and recycle more, and to reduce the amount of material that goes to costly disposal methods such as landfill. By taking a few moments more to sort our waste material, we could save up to £200,000 of taxpayers' money every year. The HWRC teams will be on hand to answer any questions and offer advice. A wide range of waste can be recycled at the HWRCs. In addition, there are re-sale sections at all sites where reusable items can be left.

Most HWRCs in Hampshire will be able to recycle the following materials:

- Garden and green waste
- Metals
- Wood
- Cardboard
- Electrical equipment and appliances
- Batteries, printer cartridges, and light bulbs
- Furniture
- Clothing and textiles
- Paints, chemicals, engine oil and gas bottles.

Check the County Council's website to find out what is accepted at your local [Household Waste Recycling Centre](#).

Residents need to book an appointment to visit a Household Waste Recycling Centre via the County Council's website.

Government appoints Hampshire County Council to take the lead role in local nature recovery.

Hampshire County Council has been appointed by our government to prepare a 'Local Nature Recovery Strategy' for Hampshire, including the areas of Portsmouth and Southampton. £388,000 will be provided to coordinate the development of the new strategy in collaboration with key partners. The Strategy will bring together organisations and residents to restore precious habitats, protect wildlife and combat climate change.

Hampshire County Council is one of 48 individual local authorities across England designated as leads for the delivery of Local Nature Recovery Strategies and will work with Southampton and Portsmouth unitary authorities, the region's two national parks and all eleven district and borough councils across Hampshire.

Appendix B

Monthly sheet June 2023		
	Balance Bought Forward	25,230.14
	Mugs Sales	70.00
	Co-op Funeral Fee	750.00
		26,050.14
Sovereign Housing	Garage Rental	52.52
Do the Numbers	Audit Fee	190.00
HALC	Membership Fee	189.33
Hannah Ford	Salary	494.00
Karen Ross	Locum Clerk Fees	50.40
C Cole	EVG Expenses	24.34
Susan Elis	Consultancy	15.00
		1,015.59
	Balance as at 30th June 2023	25,034.55
Lloyds Bank		13,144.52
Allotment Account		1,365.04
NS&I		10,524.99
		25,034.55

ELLISFIELD PARISH COUNCIL				
SUMMARY RECEIPTS & PAYMENT ACCOUNT				
<u>1st QUARTER ENDED 30 JUNE 2023</u>				
				Figures shown exclusive of VAT
BUDGET		RECEIPTS	£	£
5521		Precept (1st instalment)	2,760.50	
		Bank Interest	-	
2958		Other	7,106.03	
		TOTAL RECEIPTS		9,866.53
		PAYMENTS		
4612	Salary		1,527.00	
	0 Pension Contributions (employer's & employee's)		-	
	20 Clerk's Expenses		5.40	
	50 Chairman's Allowance		-	
	247 Hall Hire		-	
	162 Audit Commission (Audit fees)		190.00	
	300 Administration		254.43	
	438 Insurance		449.60	
	300 Subscriptions		204.33	
	350 Playground Inspection		-	
	1,500 Grants & Donations:		-	
	500 Section 137 Payment		-	
	500 Training		-	
	2,500 Repairs & Maintenance		120.00	
	- EVG		327.04	
	250 Communications		-	
	600 Garage Rental		126.48	
	100 Miscellaneous		384.43	
	VAT on payments		130.11	
	500 Projects			
12,929	-	TOTAL PAYMENTS		3,718.82
		Allotment payments		19.67
				3,738.49
		BALANCE BROUGHT FORWARD on 01/04/2023		18,906.51
		ADD Total Receipts (as above)		9,866.53
		LESS Total payments (as above)		3,738.49
		Balance Carried forward 30/06/2023		25,034.55
These cumulative funds are represented by:				
		Lloyds Bank	13,144.52	
		Allotments	1365.04	
		NS&I	10,524.99	
				25,034.55
Signed:				
Responsible Finance Officer to Ellisfield Parish Council				

Appendix C

Information in advance of EPC meeting 24th July 2023

1. The upper allotments are held in charitable trust unclear as to the status of the Lower Allotments.
2. Ancient woodlands are a term that has been used through historical documents. The Forestry Commission have also referred to it as woodland.
3. Fencing- This is needed to demarcate the areas the tenant is allowed to manage should the lease be agreed
Mark the areas that can be worked and therefore stops coppicing/felling on third party land down the road and the implications of this.
4. Insurance not previous requirement. Our insurance stipulates that any tenant working on our land has public liability insurance. This differs from the Upper Allotments as different activities are taking place. That said it is common for Allotment Holders/Association to hold individual insurance.
5. The details held by the Charity Commission do not clarify the land specified held by the trustees. Trying to obtain maps have proved a struggle. We only hold Map A. No evidence can be found that these allotments were included in the Enclosure Act.
6. We were advised by HALC and HLS that this licence was no longer fit for purpose as different
Activities were taking place.

Options on how to Proceed

1. Reissue licence as is
2. Reissue licence as is but insist on public liability insurance prior to signing
3. Issue a new lease with conditions deemed appropriate
4. Keep the lease delayed pending further investigations (do the allotments fall under the charity commission)
5. Not issue the lease and find an alternative way to manage the woodland.