

Ellisfield Parish Council

Clerk to the Council – Mrs Julie Russell

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NOTICE OF MEETING

To: Members of Ellisfield Parish Council

11th March 2026

You are summoned to attend the ordinary meeting of Ellisfield Parish Council for the transaction of business as set in the agenda below on **Monday 16th March 2026 at 7pm** to be held at **The Memorial Hall, Ellisfield.**

Julie Russell

Julie Russell, Clerk to the Council

Prior to the commencement of the Parish Council meeting there will be an opportunity for residents to ask questions or make statements regarding any matter on the agenda.

AGENDA

260301	Apologies To receive and accept apologies for absence
260302	Declarations of Interest To receive and note any declarations of pecuniary interest relevant to the agenda
260303	Minutes To approve as a correct record the minutes of the Ellisfield Parish Council meeting held on 12 th January 2026
260304	Reports To receive reports from the following: i. Chairman of the Parish Council ii. Parish Clerk / RFO iii. HCC Councillor iv. Allotments (Cllr Rule) v. Burial Ground (Cllr Rule) vi. Ellisfield Volunteer Group (Cllr Swanston) vii. Footpaths (Cllr Holme) viii. Welcome Packs (Cllr Guinness / Cllr Alexander) ix. Resident's List (Clerk / all)
260305	Planning matters i. Planning applications To receive any late-arising planning applications ii. Planning decision notices To receive any planning decision notices iii. Planning Appeals To receive any late arising planning appeals iv. BDBC Local Plan Update To receive any updates v. Thames Water To receive any updates
260306	Projects To receive an update on the agreed projects for the Parish: i. Flood defences (Cllr Swanston / Cllr Alexander) ii. Village Signage (Cllr Alexander/ Clerk) iii. History of Ellisfield (Cllr Haas) iv. Speed Indicator Device (Cllr Alexander) v. Noticeboard vi. Bus Shelters vii. Any other projects

260307	<p>Previous actions</p> <p>To receive an update on previous actions</p> <ul style="list-style-type: none"> i. Trees ii. Post box/ road sign iii. SSEN transformer iv. Wayleaves
260308	<p>Financial Matters</p> <ul style="list-style-type: none"> i. To retrospectively approve and sign the authorised Requests for Payments for January and February 2026 ii. To approve and sign the Income & Expenditure statements for January and February 2026 iii. To note and agree the current financial situation and the reconciliation of the bank balance as of 28th February 2026 iv. To update on changes to the Lloyds bank accounts v. To review the asset register vi. To approve renewal of EVG insurance with Towergate
260309	<p>Policies</p> <p>To approve the following policies</p> <ul style="list-style-type: none"> i. Standing Orders ii. Freedom of Information Policy iii. Code of Conduct iv. Complaints Policy v. Data Protection Policy vi. Subject Access Request Policy vii. Data Breach Policy viii. Record of Processing Activity ix. Data Retention Policy x. IT and Email Policy xi. Website Accessibility Policy xii. General Privacy Policy xiii. Staff and Councillor Privacy Policy
260310	<p>Annual Parish Meeting To agree any plans for the event</p>
260311	<p>Website Content Accessibility Guidelines 2.2AA To update councillors</p>
260312	<p>Correspondence To note any new correspondence</p> <ul style="list-style-type: none"> i. Great Crested Newt survey request ii. Any other correspondence arising
260313	<p>Date of Next Meeting</p> <p>To confirm date of next meeting as 18th May and agree any items for the agenda</p>