

Ellisfield Parish Council

Clerk to the Council – Mrs Julie Russell

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NOTICE OF MEETING

To: Members of Ellisfield Parish Council

12th November 2025

You are summoned to attend the ordinary meeting of Ellisfield Parish Council for the transaction of business as set in the agenda below on **Monday 17th November 2025 at 7pm** to be held at **The Memorial Hall, Ellisfield.**

Julie Russell

Julie Russell, Clerk to the Council

Prior to the commencement of the Parish Council meeting there will be an opportunity for residents to ask questions or make statements regarding any matter on the agenda.

AGENDA

251101	Apologies To receive and accept apologies for absence
251102	Declarations of Interest To receive and note any declarations of pecuniary interest relevant to the agenda
251103	Minutes To approve as a correct record the minutes of the Ellisfield Parish Council meeting held on 22 nd September 2025
251104	Reports To receive reports from the following: i. Chairman of the Parish Council ii. Parish Clerk / RFO iii. HCC Councillor iv. Allotments (Cllr Rule) v. Burial Ground (Cllr Rule) vi. Ellisfield Volunteer Group (Cllr Swanston) vii. Footpaths (Cllr Holme) viii. Welcome Packs (Cllr Guinness / Alexander)
251105	Planning matters i. Planning applications a. 25/02601/HSE Orchard House Church Lane. Two-storey side extension b. 25/00754/OUT (Motorway Service Area, Land adjacent to J6 of the M3) c. To receive any late-arising planning applications ii. Planning decision notices To receive any planning decision notices iii. Planning Appeals a. 25/00058/REF Land To North Of Oakdene College Lane. Outline Planning Application for the erection of two detached dwellings b. 25/00031/RPD Coopers Barn Farm, Bell Lane, Ellisfield. Change of use of agricultural building to 5 no. dwellinghouses iv. BDBC Local Plan Update To receive any updates
251106	Projects To receive an update on the agreed projects for the Parish: i. Flood defences (Cllr Swanston) ii. Village Signage (Cllr Alexander/ Clerk)

	iii. History of Ellisfield (Cllr Haas) iv. Speed Indicator Device (Cllr Alexander) v. Any other projects
251107	Previous actions To receive an update on previous actions <ul style="list-style-type: none"> i. Trees ii. Wayleaves iii. Website iv. Post box/ road sign v. Burial Ground fees
251108	Budget / Precept To review the budget and agree any changes
251109	Financial Matters <ul style="list-style-type: none"> i. To retrospectively approve and sign the authorised Requests for Payments for September and October 2025 ii. To approve and sign the Income & Expenditure statements for September and October 2025 iii. To note and agree the current financial situation and the reconciliation of the bank balance as of 31st October 2025 iv. To update on additional bank signatories for the Lloyds account
251110	Policies To approve revised Financial Regulations in line with changes of legislation
251111	Correspondence To note any new correspondence <ul style="list-style-type: none"> i. Herriard Bio Power visit ii. Bus shelter grants iii. Any other correspondence arising
251112	Schedule of Meetings To agree schedule of meetings for 2026
251113	Date of Next Meeting To confirm date of next meeting as 19 th January and agree any items for the agenda