

ELLISFIELD PARISH COUNCIL

Chair: Councillor Richard Haas

Clerk: Mrs Julie Russell

Email: clerk@ellisfield.gov.uk **Tel:** 07776 950069

NOTICE OF MEETING

To: Members of Ellisfield Parish Council

You are summoned to attend the ordinary meeting of Ellisfield Parish Council for the transaction of business as set in the agenda below on **Monday 20th January 2025** at **7pm** to be held at **The Memorial Hall, Ellisfield.**

Julie Russell Parish Clerk

Members of the public and press are welcome to all meetings

Prior to the commencement of the Parish Council meeting there will be an opportunity for residents to ask questions or make statements regarding any matter on the agenda.

AGENDA

250101 Apologies

To receive and accept apologies for absence.

250102 Declarations of Interest

To receive and note any declarations of pecuniary interest relevant to the agenda.

250103 Minutes

- i. To approve as a correct record the minutes of the Ellisfield Parish Council meeting held on 18th November 2024.
- ii. Matters Arising:

ELLISFIELD PARISH COUNCIL CURRENT ACTIONS

Minute Ref.	Date of Meeting	Action	Assigned To	Status
240618	17/06/2024	Make attempts to locate the members of 'the Brand family' to assist with cost of memorial repair. The incoming Clerk and Cllr Rule would pursue this action	Clerk	Outstanding
240624		Cllr Swanston and Cllr Haas will write to Herriard Bio Power to raise concerns regarding the speed of vehicles and remind them of the planning conditions in place	Cllrs Swanston & Haas	Outstanding
240907.03	23/09/2024	To open a new savings account with Unity Trust Bank. The incoming Clerk would pursue this action	Clerk	Pending
240910		Clerk to circulate a revised GDPR form for resident list permissions.	Clerk	Outstanding
240911		A list of projects should be discussed at the Annual Parish Meeting in May 2025 to gauge village residents' opinions and ideas	Annual Parish Meeting	Pending
240913		Open and utilise a free 2GB DropBox account as a trial to file sharing within the Parish Council. It was agreed that the OneDrive option for councillors would be used going forward	Clerk	Outstanding
240914		Investigate if the Parish Council can move email providers. The incoming Clerk would pursue this action but the Locum Clerk would contact the current provider to ascertain what period EPC are signed up for at present.	Clerk	Outstanding
241106 (v)	18/11/2024	Clerk to secure an SSL Certificate for the Ellisfield PC web site	Clerk	Completed
241106 (vii)		Council to review Statement of Fees during 2025	Councillors	Outstanding
241110		Council to consider Burial Ground fee structure during 2025	Councillors	Outstanding

250104 Reports

To receive reports from:

- i. Chair of the Parish Council.
- ii. Parish Clerk / RFO.
- iii. HCC Councillor.
 - a. Report for January 2025.
 - b. Devolution; The Choice Before Us.

250105 Finance

- i. To retrospectively sign the approved Requests for Payments for October, November **and** December 2024.
- ii. To sign the Income & Expenditure statements for November **and** December 2024.
- iii. To note the current financial situation and the reconciliation of the bank balance as of 31st December 2024.
- iv. To approve the revisions to the 2025/26 Ellisfield Parish Council budget and precept.

250106 Projects

To receive an update on the agreed projects for the Parish.

250107 Planning Applications

No applications have been received from Basingstoke & Deane Borough Council for consideration.

250108 Parish Council Vacancy.

To receive an update on the vacant parish councillor position and to agree to co-opting a new councillor to fill the position.

250109 Reassignment of Councillors Roles.

To appoint the roles for Parish footpaths and the representative on the Memorial Hall Committee.

250110 Burial Ground Maintenance.

250111 Communication to SSE.

To note the communication to SSE regarding a Pole Mounted Transformer (PMT).

250112 Correspondence

To note and review the following correspondence received:

- i. London Hearts Defibrillator Scheme.
- ii. Basingstoke & Deane Borough Council Planning Policy Documents.
- iii. Victoria County History Enquiry.

250113 Date of Next Meeting. To confirm the date of the next meeting as 17th March 2025 at 7pm.