

ELLISFIELD PARISH COUNCIL

Chair: Councillor Richard Haas

Clerk: Wendy Reynolds

Email: clerk@ellisfield.gov.uk , **Tel:** 07776950069

NOTICE OF MEETING

To: Members of Ellisfield Parish Council

You are summoned to attend the ordinary meeting of Ellisfield Parish Council for the transaction of business as set in the agenda below on **Monday 23rd September 2024** at **7pm** to be held at **The Memorial Hall, Ellisfield**

*Wendy Reynolds,
Parish Clerk*

Members of the public and press are welcome to all meetings

Prior to the commencement of the Parish Council meeting there will be an opportunity for Residents to ask questions or make statements regarding any matter on the agenda

AGENDA

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| 240901 | Apologies
To receive and accept apologies for absence |
| 240902 | Declarations of Interest
To receive and note any declarations of pecuniary interest relevant to the agenda |
| 240903 | Minutes
To approve as a correct record the minutes of the Ellisfield Parish Council meeting held on 17 th June 2024 |
| 240904 | Sovereign Housing Representative
To hold public discussion with representative of Sovereign Housing regarding concerns around Cannon Close |
| 240905 | Sovereign Housing
To discuss the concerns raised during public discussion with Sovereign Housing and to agree action |
| 240906 | Reports
To receive any reports |
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240907	Finance
240907.01	To retrospectively sign the approved Requests for Payments for July and August 2024 To sign the Requests for Payment for September 2024
200907.02	To discuss preliminary budget for 2025/2026
240907.03	To discuss closing the NS&I account and opening a new savings account with Lloyds Bank or Unity Trust Bank
240907.04	To note the current financial situation and the reconciliation of the bank balance
	Policies
240908	To approve and adopt the updated Financial Regulations
240909	To approve and adopt the updated Standing Orders
240910	Residents List To discuss procedure for residents list
240911	Projects To discuss upcoming projects for the Parish
240912	Purchasing To agree purchase of storage box for files held by Clerk
240913	File sharing To agree opening a Dropbox account for the Parish Council documents
240914	Email provider To discuss changing email provider
240915	Planning Applications
240915.01	<i>STANDING ITEM – NO APPLICATIONS TO DISCUSS</i>
240915	Date of Next Meeting To confirm the date of the next meeting as 18 th November 2024 at 7pm
