

ELLISFIELD PARISH COUNCIL

Clerk: Hannah Ford

Email: clerk@ellisfield.gov.uk

NOTICE OF MEETING

You are summoned to attend the ordinary meeting of ELLISFIELD PARISH COUNCIL for the transaction of business as set in the agenda below on

Date: Monday 13th May 2024

Location: The Memorial Hall, Ellisfield

Time: 7.00pm

*Hannah Ford,
Parish Clerk*

Prior to the commencement of the Parish Council meeting there will be an opportunity for Residents to ask questions or make statements regarding any matter on the agenda.

- 240501 To elect a chairman and receive the signed acceptance of office form.
- 240502 To elect a Vice chairman and receive the signed acceptance of office form.
- 240503 To approve direct debits and standing orders.
 - Sovereign Housing
 - ICO
- 240504 To adopt the following policies
 - Standing Orders
 - Financial Regulations
 - Code of Conduct
 - Asset register
- 240505 To receive and accept apologies for absence.
- 240506 To receive and note any declarations of pecuniary interest relevant to the agenda.
- 240507 To receive any reports
- 240508 To agree the dates of the meetings for the ensuing municipal year.
- 240509 To approve as a correct record the minutes of the Ellisfield Parish Council meeting held on 18th March 2024, and the extraordinary meeting on the 8th April 2024.
- 240510 To approve the requests for Payments for April and May 2024.
- 240511 To note the current financial situation and the reconciliation of the bank balance.
- 240512 To confirm that 'Do the numbers' will be engaged as our internal auditor for 2023/2024.
- 240513 To approve the Insurance policy for 2024-2025.
- 240514 To note there have been no additional findings from the play area inspection.
- 240515 To receive an update on the Cosmic Roots music festival
- 240516 To agree Councillors roles and responsibilities
- 240517 To approve the purchase of plaque for the Queens Jubilee Fruit trees at the playground.
- 240518 To consider changes to the frequency of mowing in the Burial Ground by the EVG
- 240519 To agree the date of the next meeting as 17th June 2024.