

ELLISFIELD PARISH COUNCIL

Clerk: Hannah Ford

Email: clerk@ellisfield.gov.uk

NOTICE OF MEETING

You are summoned to attend the ordinary meeting of ELLISFIELD PARISH COUNCIL for the transaction of business as set in the agenda below on Monday 15th May 2023

Location: The Memorial Hall, Ellisfield

Time: 7.00pm

*Hannah Ford,
Parish Clerk*

Prior to the commencement of the Parish Council meeting there will be an opportunity for Residents to ask questions or make statements regarding any matter on the agenda.

- 230501 To elect a chairman for ensuing municipal year and receive the signed acceptance of office form.
- 230502 To elect a Vice chairman for ensuing municipal year and receive the signed acceptance of office form.
- 230503 To approve direct debits and standing orders.
 - Sovereign Housing
 - ICO
- 230504 To adopt the following policies
 - Standing Orders
 - Code of Conduct
 - Asset register
 - Grievance
 - Disciplinary
 - Dignity at Work
 - Complaints Policy
 - Vexatious Complaints Policy
 - Record Retention Schedule
- 230505 To receive and accept apologies for absence.
- 230506 To receive and note any declarations of pecuniary interest relevant to the agenda.
- 230507 To agree the dates of the meetings for the ensuing municipal year.
- 230508 To approve as a correct record the minutes of the Ellisfield Parish Council meeting held on 14th March 2023 and the Annual Parish meeting on 27th April 2023.
- 230509 To approve the requests for Payments for April and May 2023.
- 230510 To note the current financial situation and the reconciliation of the bank balance.
- 230511 To confirm that 'Do the numbers' will be engaged as our internal auditor for 2022/2023.
- 230512 To approve the Insurance policy for 2023-2024.
- 230513 To note there have been no additional findings from the play area inspection.
- 230514 To agree the co-option of Parish Councillors to fill the vacancies.
- 230515 To agree the date of the next meeting as 19th June 2023.