

Ellisfield Parish Council

Clerk to the Council – Mrs Julie Russell

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NOTICE OF MEETING

To: Members of Ellisfield Parish Council

12th June 2025

You are summoned to attend the ordinary meeting of Ellisfield Parish Council for the transaction of business as set in the agenda below on **Tuesday 17th June 2025 at 7pm** to be held at **The Memorial Hall, Ellisfield.**

Julie Russell

Julie Russell, Clerk to the Council

Prior to the commencement of the Parish Council meeting there will be an opportunity for residents to ask questions or make statements regarding any matter on the agenda.

AGENDA

- 250601 Apologies** To receive and accept apologies for absence
- 250602 Declarations of Interest** To receive and note any declarations of pecuniary interest relevant to the agenda
- 250603 Minutes** To approve as a correct record the minutes of the Ellisfield Parish Council meeting held on 19th May 2025
- 250604 Reports** To receive any reports.
- 250605 Finance**
 - i. To retrospectively sign the approved Requests for Payments for May 2025
 - ii. To sign the Income & Expenditure statements for May 2025
 - iii. To note the current financial situation and the reconciliation of the bank balance as of 31st May 2025
- 250606 End of Year 2024/25**
 - i. **Internal Auditor's Report** To receive and note the report
 - ii. **Certificate of exemption** To approve exemption from external audit and sign the certificate of exemption
 - iii. **Annual Governance Statement (Section 1 of AGAR)** To complete and sign
 - iv. **Audited Accounts for 2024/25 (Section 2 of AGAR)** To approve and sign
 - v. **To agree dates for the Excise of Public Rights** (Dates financial information is displayed on the website and noticeboards)
 - vi. **To confirm no conflict of interest for the Councillors or Clerk with BDO LLP**
- 250607 Planning matters**
 - i. **Planning appeal for 5 houses at Coopers Barn Farm** To agree an approach and actions
 - ii. **Local Plan Update – Call for Sites** To receive an update and agree any further action
- 250608 Purchase and repurchase of grants of exclusive right of burial** To agree pricing and approach for selling and renewing exclusive rights of burial
- 250609 Correspondence** To note any new correspondence
- 250610 Date of Next Meeting**