

**ELLISFIELD PARISH COUNCIL**

**Clerk: Hannah Ford**

**Email: [clerk@ellisfield.gov.uk](mailto:clerk@ellisfield.gov.uk)**

**NOTICE OF MEETING**

There will be a meeting of the Ellisfield Allotments Trustees for the transaction of business as set in the agenda below on

Date: 13<sup>th</sup> November 2023

Time: 6.30pm

Location: The Memorial Hall, Ellisfield

*Hannah Ford,  
Parish Clerk*

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**Agenda**

To receive any questions from Allotment holders.

- 1101 To receive and accept apologies for absence
- 1102 To approve as a correct record the minutes of the Ellisfield Allotment Gardeners Association meeting held on Monday 11<sup>th</sup> September 2023
- 1103 To note the current financial situation and the reconciliation of the bank balance
- 1104 To note the formation of the Ellisfield Allotment Gardeners Association and it's elected representatives
- 1105 To note and approve the payments of £300 and £390 to tree works on the Lower Allotments.
- 1106 To approve the amendments to the Lower Allotments risk assessment to include the use of a Chainsaw.
- 1107 To agree the date for the next meeting